**Superintendent/Executive Regional Directors**

**Weekly Team Meeting**

**September 12, 2013**

**8:00-9:30am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review norms and reciprocal commitments
* Develop transition plan for Human Resources
* Create agenda for Supt/ERD 5 year strategic planning meeting scheduled September 19

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **8:00-8:05** | Review and revise agenda Mark reviewed, no changes. |
| **8:05-8:15** | Reading – Karen will facilitate discussion about Chapter 1 of ***Cultures Built to Last***  Reading changed to newspaper article about Chamber dinner. It is all about attitude. Through your attitude you can determine your success – successful people choose to be successful. Practice and preparation – make a game plan and run the plays. |
| **8:15-8:20** | Review norms and reciprocal commitments – Did not review |
| **8:20-8:50** | Develop transition plan for Human Resources  Take time to make decision, but make decision by a certain time to allow for transition (the candidate needs to be in place by Dec 1 to work with current HR staff) – characteristics to look for:  Communicator, collaborator, instructional leader, relationship builder, leader, strong, decision maker, 21st C., perseverance, follow through, “can do” attitude, loyal, pro-active, honest, integrity, big picture, “hear”, can take criticism |
| **8:50-9:05** | Create agenda for Supt/ERD 5 year strategic planning meeting scheduled September 19  Will work on this tomorrow afternoon. |
| **9:05-9:20** | Address other items not on agenda – emergency at Big Sky HS took precedence, meeting adjourned early |
| **9:20-9:25** | Conclude meeting with a summary and determine items for next meeting agenda |
| **9:25-9:30** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms? |